

# RECORD OF PROCEEDINGS

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## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

HAWKVIEW METROPOLITAN DISTRICT

Held: Tuesday, March 3, 2026, at 12:00 p.m. via  
videoconference

Attendance

The special meeting of the Board of Directors of the Hawkview Metropolitan District (“Board”) was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

Tommy Pucciano, President  
Alexander Fink, Assistant Secretary  
Hannah Buzzell, Treasurer  
Ryan Teater, Secretary

Absent: None.

Also present were: Jeffrey E. Erb, Esq. and Jillian M. Martin, Esq., Erb Law, LLC; Dawn Schilling, Schilling & Company, Inc.; and Barrett Marrocco, Connexion Group.

Call to Order

A quorum of the Board was present and the Directors confirmed their continuing qualification to serve. The meeting was called to order at 12:02 p.m.

Declaration of Quorum/  
Disclosure Matters

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Written disclosures of these interests have been filed with the Secretary of State and deemed delivered to the Board. The Board reviewed the agenda for the meeting, following which

# RECORD OF PROCEEDINGS

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each Board member had the opportunity to identify any additional conflicts. No additional conflicts were identified.

## Public Comment

There was no public comment.

## Approval of Agenda

Upon motion made, seconded, and unanimously carried, the Board approved the agenda.

## Administrative Matters

- a. Review and consider approval of minutes from special Board meeting held January 27, 2026.

Upon motion made, seconded, and unanimously carried, the Board approved the minutes as presented.

## Legal Matters

- a. Review and Discuss Pay Application and Change Order Reviewal and Approval Process

Mr. Erb noted that the pay application and change order review process, as discussed at the January Board meeting, will be updated to reflect an updated schedule for special Board meetings. Special Board meetings held for the approval and/or ratification of payment applications, change orders, and bond requisitions will be held on the first Tuesday of each month moving forward, as needed.

No Board action was taken.

# RECORD OF PROCEEDINGS

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## Construction Matters

- a. Review and Consider Approval of Pay Applications
  - i. Contour Services, LLC
  - ii. LJA Surveying, Inc.
  - iii. Pase Environmental, LLC
  - iv. Bemas Construction, Inc.

The Board noted that all pay applications had been reviewed by the appropriate consultants and no issues were identified regarding the payments. Upon discussion, motion made, seconded, and unanimously carried, the Board approved the pay applications as presented. The Board requested that signature lines for the District Engineer, Connexion Group, be added to payment applications for review and final approval.

- b. Review and Consider Ratification of Proposed Change Orders
  - i. Amrize – Change Order No. 1 in the amount of \$11,916.00
  - ii. Pase Environmental – Change Order No. 1 in the amount of \$3,500.00
  - iii. Pase Environmental – Change Order No. 2 in the amount of \$9,505.00
  - iv. Concrete Curb & Paving – Change Order No. 2 in the amount of \$20,356.00
  - v. Concrete Curb & Paving – Change Order No. 3 in the amount of \$2,500.00

The Board reviewed each change order and the reasons for the change orders. Upon motion made, seconded and unanimously carried, the change orders were ratified.

## Financial Matters

- a. Financials

Financials through end of year are to be presented at the next Board meeting; no action was taken.

- b. Claims Payable

Upon discussion, motion made, seconded, and unanimously carried, The Board ratified payment of claims through February 25, 2026.

- c. Bond Proceeds Requisition Request No. 3

# RECORD OF PROCEEDINGS

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The Board reviewed Bond Proceeds Requisition Request No. 3. Upon discussion, motion made, seconded, and unanimously carried, the Bond Proceeds Requisition Request No. 3 was approved and the Board instructed District accounting to remit the approved payments once the funds were received.

d. Resolution Certifying Appointment of District Representatives re Series 2025 Bond Fund Requisitions and Continuing Disclosure Requirements

Mr. Erb reviewed the Resolution with the Board, noting that the District is subject to certain requirements for the authorization of bond proceed requisitions and continuing disclosure reports pursuant to the District's Series 2025 Bonds.

Upon motion made, seconded, and unanimously carried, the Board approved the Resolution and directed District accounting and legal counsel to provide the executed Resolution to the Bond Trustee.

Insurance

a. Discuss Insurance Coverage and Potential Wrap Policy

Mr. Erb continued discussion with the Board regarding the District's potential participation in a WRAP policy as related to District-contracted public improvements included in the Willow Creek development project. Mr. Erb provided an update that legal counsel met with the District's insurance provider, as well as the provider for the WRAP policy, to discuss potential benefits of the District's participation and will be discussing the finding with the community developer. No Board action was taken.

Other Business

None.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 12:35 p.m.

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*Hannah Buzzell*

Secretary for the Meeting






# HMD - 03.03.26 Special Meeting Minutes - FINAL - 04.01.26 4933-1557-5711 v.1

Final Audit Report

2026-04-09

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## "HMD - 03.03.26 Special Meeting Minutes - FINAL - 04.01.26 4933-1557-5711 v.1" History

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